

Potential Courses for Employee Development Based on IPM General Competencies and Other Behavioral Factors

<p>General Competencies:</p> <p><u>Client Service</u> Building Strong Customer Relationships Creating a Successful Vendor Relationship Dynamic Business Presentations</p> <p><u>Communication</u> Communicating Clearly Effective Business Writing Effective Listening Skills Using Data to Communicate</p> <p><u>Innovation and Continuous Improvement</u> Managing Innovation and Creativity Innovation and Creativity (HMM) Innovation Implementation (HMM) Processes Improvement (HMM)</p> <p><u>Professionalism</u> Collaboration Skills Communicating Across Cultures Diversity Awareness in the Workplace</p> <p><u>Quality</u> Critical Thinking Skills Decision Making Skills Measuring Team Performance</p> <p><u>Teamwork</u> Leading Virtual Teams Making Team Decisions Solving Problems as a Team Succeeding through Teamwork in Business</p>	<p>Other Behavioral Factors:</p> <p><u>Cost Control</u> Financial Basics for Non-Financial Managers Financial Performance Essentials Accounting for Engineers Accounting Issues and the Professional Engineer</p> <p><u>Planning and Organizing/Administrative Responsiveness</u> Effective Time Management for You Getting the Most out of Your Day Managing Information Effectively</p> <p><u>Staff Management</u> Managing the Generation Mix Developing and Leading an Effective Team Setting Performance Goals and Expectations Developing Employees (HMM) Retaining Employees (HMM)</p> <p><u>Responsiveness/Effectiveness in Areas of Potential Liability</u> Promoting Diversity in the Workplace Finding Resolution through Negotiation Selecting Your Negotiation Strategy Professional Liability: Contract Performance Considerations</p>
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